



# ST. VINCENT'S ACADEMY

St. Vincent's is built over an area of about 2 acres of land in Purba Burdwan. The Building is set amidst Picturesque fields providing open space and fresh air giving it a whole some ambience necessary for a child's all round development.

The School is located at Joteram, opposite of Gangpur Railway Station Road. It has the benefit of bus stoppage from Burdwan Memari, Barshul etc., having a peaceful & healthy environment.

*An ICSE / ISC Co Educational Day School  
run by "K FOUNDATION".*





## From Chairman's Desk

St. Vincent's Academy, a vision has turned into reality, with the motto, "Dream to Achieve" — which is the driving force of this institution and it clearly means that dreams form a vital part on the road to achieve bigger goals, so one must not stop dreaming.

St. Vincent's Academy believes in preparing students for future by providing knowledge and skills to achieve academic excellence, personal growth and positive approach towards life in a conducive environment. We have developed a robust infrastructure with all modern facilities of a global school. We put a great emphasis and importance on Spoken English inside the campus. Speaking in English is the only way of communication inside the campus and it is guaranteed.

The school is dedicated to prepare conscientious and responsible citizens with a sense of integrity and honesty with the spirit of adventure, exploration, research and creation. The school believes in fostering each individual's potentialities by providing opportunities for successful learning and growth. The school will train the students in such a way that they will learn to shoulder responsibilities and handle situations independently. This is the third year we are going to complete. We have made a record of achieving NOC from State Government's education department and affiliation from CISCE, New Delhi within 12 months of its existence.

Best Wishes,  
Sanjay Kumar Gupta



## From Secretary's Desk

St. Vincent's Academy, a school with a difference which has a mission to impart excellence in our students. As you peruse this prospectus, you will discover the diverse programs, exceptional faculty, and vibrant community that define our institution.

We believe in inculcating values and traditions along with the contemporary methods and our aim is to serve the students of different economic backgrounds in the society by providing them affordable but high quality education.

The ideology of our institution is the distinguishing factor, by thinking big and aiming high endeavours, employing holistic approach to achieve our objectives. The management has a vision to create the most respected educational brands and our work doesn't stop here. We have our new project, that is the St. Vincent's College which will be coming up shortly.

We shall continue to create a nurturing atmosphere for enriching our students.

We are confident that our school will continue to rise higher, and we are grateful for the constant support.

Kindest regards,  
Abha Gupta



## Principal's Message



Dear Parents / Guardians and Pupils.

It is with great pride and a deep sense of responsibility that I welcome you to St. Vincent's Academy.

At St. Vincent's, we hold steadfast to the belief that education is a sacred journey—one that goes beyond academic achievement to embrace the holistic development of every child. We are committed to nurturing not only young minds but also kind hearts and strong values.

Guided by a legacy of excellence and integrity, our school provides an environment where discipline meets compassion, and learning is both purposeful and joyful. Each child is encouraged to explore their potential, grow in confidence, and develop a sense of self-worth rooted in respect and responsibility.

We believe that the home and school must walk hand in hand to raise young individuals who will not only succeed in life but will also lead with empathy, courage, and wisdom. We look forward to welcoming your child into this journey of growth, discovery, and transformation.

With sincere regards,  
Mrs Ruma Guha Neogi



## Vice Principal's Message

A school plays a crucial role in shaping a child's future. Not only does this include the provision of education and ensuring learning, but molding the character, morals and value system of the child as well. St. Vincent's Academy provides the foundation needed to view the world as a limitless space providing innumerable opportunities to shine. We strive to provide education that explores plethora of learning opportunities and grooms every aspect of the child's personality.

We have a conducive ambiance for teaching and learning. Our dedicated and committed teachers always encourage our students for innovation, exploration, creativity and to excel not only in academics but also in extra-curricular activities by enhancing their skills in new avenues. We are a platform extending valuable opportunities for our young talents to showcase their imagination and creativity.

I am always attracted to the thought that 'Home is the first school and school is the second home.' The parents are our biggest strength, support and confidence to move ahead. I thank you dear parents, guardians and well wishers for having bestowed your faith and hope in us and entrusting your children to our school. We always look forward to your constant help and support in providing quality education.

*I gratefully acknowledge and deeply appreciate the commitment, vision and the hard work of our Honorable Chairman Shri Sanjay Kumar Gupta in contributing to the mission of education*

Welcome to St. Vincent's Academy where the beacon of hope continues to inspire you to strive for excellence.

Cordially yours  
Chandan Jha





## From MD's Desk

“ Dream to achieve “ , the motto of our school which constantly drives us to provide better quality of pedagogy.

Our school has a team of filtered teachers who continuously strive to provide the best quality of education, not only through bookish knowledge but also focusing on the overall development of the students. Students are the asset of our institution. We encourage our students to develop their thirst for knowledge, and embark on new challenges.

The school has also introduced “ activity days” on Saturdays which is an initiative taken so that the students relax and indulge themselves in various other activities ( dance, water activity, math mania , art and craft, quiz , play corner , audio-visual classes and more). We believe such activities provide a break from the monotonous schedule and help the students to rejuvenate.

The management and the entire family of St. Vincent's Academy acknowledges the trust that the parents have shown and we shall not let this down.

Best regards,  
Pragya Gupta



## From CEO's Desk

Dear Parents and Guardians,

It is with great pride and enthusiasm that I welcome you to ST.VINCENT'S ACADEMY, BURDWAN . Our mission is to provide an exceptional education, advancing knowledge that empowers students to achieve their full potential. Our journey has been one of consistent growth, fuelled by our commitment to delivering exceptional value to our students.

In a rapidly changing world, adaptability and foresight are crucial..This year, we are introducing new initiatives aimed at enhancing your educational experience, including swimming pool, horse riding , activity classes (bag less days), Sports Turf etc.

Our dedicated faculty and staff are committed to supporting each student's journey, ensuring they are well-prepared to face the challenges of the future. We look forward to welcoming you into our school community and working together to ensure your child's success. .I am confident enough that together, we will continue to achieve great things. I look forward to witnessing the remarkable progress we will make together.

Warm regards  
HARSH GUPTA



# INFRASTRUCTURE

## THE COMPOUND :

The impressive building of St. Vincent's Burdwan, is a well-known landmark of Burdwan. The school takes pride in its clean and green environment. The large, neat and airy classroom, the long corridors, and green surroundings are always a welcome soothing sight. They create a perfect setting for "learning".



## CLASSROOMS :

All classrooms are spacious, well-ventilated and is appropriately equipped with comfortable seating arrangements for the students.



## PLAY GROUND :

We have a lush green playground. The side greenery is well maintained.





# INFRASTRUCTURE



## THE RECEPTION :

The school has a well-maintained reception area with a friendly receptionist to answer the queries of visitors. For the safety of the students and the staff strict vigilance is maintained at the gates by dedicated personnel. The PRO in reception is present to solve any problem instantly.



## MULTIPURPOSE SHED







## TRANSPORT

We have a fleet of 10 brand new buses.

## CHILDREN'S PARK WITH PLAY STATION KID'S PLAY CORNER

A well designed kid's play corner with Modern game & Activity kits, with full safety of the child.





# INFRASTRUCTURE



## THE LIBRARY :

The spacious Air Conditioned library caters to the academic needs of both teachers and students. Apart from books of fiction, the library has books on a wide range of topics. Magazines, Journals, newsletters, question papers and educational audio-visual aids are also at the disposal of the students. The teachers' section enable them to do their reference work or corrections absolutely undisturbed..

## COMPUTER LAB



## ROBOTICS & AI





## PHYSICS LAB



## CHEMISTRY LAB



## BIOLOGY LAB





# INFRASTRUCTURE



## TURF GROUND & PLAYGROUND

In line with our commitment to all-round development, the Academy is delighted to unveil a state-of-the-art multi-sports turf ground, the best in the region, spread over 5,500 sq. ft., alongside our main large-sized playground. This combined infrastructure provides students with unmatched opportunities to pursue football, cricket, athletics, and a wide range of outdoor activities in a safe, all-weather environment. Beyond skill-building, these spaces are designed to inspire teamwork, leadership, and sportsmanship, ensuring that every child develops strength of character as well as a passion for excellence. With these additions, St. Vincent's Academy continues to set new benchmarks in education by blending academic distinction with world-class sporting facilities.

## SWIMMING POOL

St. Vincent's Academy is proud to introduce a full competitive-size swimming pool, the best in the region, from the academic session 2026–27. Built to professional standards, the pool provides students with opportunities to master swimming as a vital life skill while also preparing for competitive events. With expert supervision, modern infrastructure, and strict safety protocols, the facility ensures a safe and encouraging environment for all learners. Regular sessions will promote physical fitness, endurance, and confidence, while also nurturing discipline, focus, and resilience—qualities central to holistic education.





# SCHOOL NORMS

## SCHOOL HOURS, HOLIDAYS & VACATION :

The School runs for NURSERY, L.K.G., U.K.G. & Std. I to X from Monday to Friday.

Timing : Classes Nur to III - 7.30 a.m. - 12.05 p.m. Classes IV & above - 10.30 a.m. - 4.30 p.m.

Any class days missed are made up for on Saturdays. The School observes holidays and vacations according to the School Calendar. Special Activity Bag less Day on 2 Saturdays per month.

## MEDIUM OF COMMUNICATION :

English is the medium of communication at St. Vincent's. Other languages are only permitted in the classes specified for second language. The school authority carefully monitors the behaviour of the students and only English is the language of communication even in the playground or during other extra curricular activities. Spoken English within the school campus is to be strictly followed by the students of St. Vincent's.

## CURRICULUM :

- The Nursery students are just like saplings. These students' development of the listening ability and talking skills are brought about through rhymes, songs, pictures and other innovative training practices under the guidance of trained Montessori teachers. Caretakers take extra personal care of the Nursery students.
- The course of studies at St. Vincent's is oriented towards the Indian Certificate of Secondary Education (New Delhi). We are affiliated to CISCE, New Delhi. School Code - WB-470

## CODE OF CONDUCT FOR A VINCENTIAN :

A boy/girl who studies at St. Vincent's Academy assumes the obligation to conduct himself / herself at all times in accordance with the highest standard of discipline, aiming at quality and excellence in education and character.

## EVERY VINCENTIAN :

- Shall respect and practise the rules and regulations of the school.
- Shall obey and honour his/her parents, elders and teachers.
- Shall, by precept and example, be truthful.
- Shall be courteous, friendly and co-operative with one-another in and out of school.
- Shall avoid vulgarity in talk and behaviour.
- Shall avoid misuse of mobiles & social media.
- Shall be clean and neatly dressed in school uniform.
- Shall understand the value of time.
- Shall have faith in God, and lend a helping hand to the needy.
- Shall try to become a good human being.



## SCHOOL UNIFORM

Available at "ARIHANT"  
1st floor, B.C. Road  
Near Karjan gate, Burdwan  
Mob. No. : 8145651424

For Nursery, LKG, UKG & Class I to X  
BOYS / Girls  
Navy blue white stripe shorts/Trousers/Skirts  
White Shirt with monogram (for std. I and above)  
Yellow and Blue T-shirt with monogram (for nursery, LKG, UKG)  
Black shoes, blue shocks, School Belt and School Tie.  
Only on Wednesday : House-wise colour T-shirt (Blue, Green, Red, Yellow) with monogram (for STD.I and above)  
Navy Blue yellow winter Huda with Cap (NR, LKG, UKG)  
Navy Blue white stripe Blazer and half three part jacket with School Monogram (STD - I above)  
Sikh boys : Navy Blue Turban

N.B. : School Uniform, including Monogram, Tie, belt etc. all available at "Arihant", 1st floor, B. C. Road, Near Karjan gate.

## MEDICAL

St Vincent's puts the safety of its students as the first priority. We have an advanced First-Aid facility equipped with first-aid kits and medicines to meet any first hand emergency. Renowned doctors also conduct health check-ups of the students inside the school campus. We are also attached to a private hospital which is situated nearby, in case of any emergencies. School has its own Ambulance ready for service.

## TRANSPORT

The school has its own transport facility. More than ten school buses are there for smooth & comfortable transportation. We are very keen on the safety measures and guidelines are provided to the drivers and helpers from time to time. This is because we care and treat your child as our children.

Note : School Transport is optional. Seats in School Bus may not be possible to few students sometimes.



## Admission to Nursery, L.K.G., U.K.G. and Std. I to IX New Academic Session 2026-27.

Application Form Fee : Rs. 300/-

Application form for all classes will be given on Sunday, 7th September, 2025, onwards.

### Admission Requirements :

To be submitted with the form on the interview day .

- 1.3 (Three) recent stamp size coloured photos of your child.
2. 1 (one) recent Post - Card size coloured photo of the child along with father & mother.
3. Original Birth certificate issued by the Municipal Corporation and a photo copy of the same for the office file. (Original Birth certificate will be returned after the interview.)
4. Photo Copy of Adhar Card

All the admission requirements must be submitted at the time of submission of completed Application Forms.

**N.B.:** NAME AND DATE OF BIRTH ONCE ENTERED IN THE FORM WILL NEVER BE CHANGED IN OUR SCHOOL RECORDS.

REQUIRED AGE FOR NURSERY :	3+ (3 years minimum as on 31st March, 2025)
REQUIRED AGE FOR L.K.G.:	4+ (4 years minimum as on 31st March, 2025)
REQUIRED AGE FOR U.K.G.:	5+ (5 years minimum as on 31st March, 2025)

**NURSERY, LKG & UKG :** There will be an Interview of the child accompanied by both / either father or mother.

Interview for Class I – IX Sunday 19th September, 2025 at 8.30 a.m. onwards. Aptitude test may be taken for Class III & above.

Acceptance / Non-Acceptance (1st list) on Saturday 25th October, 2025

Required Transfer certificate in original issued by the previous school. T. C. is to be submitted only after the admission is granted here.

**Admission Date :** Nursery, LKG, UKG & Std I to IX on Saturday 25th September, 2025

### NOTE :

**STD.- III to STD - IX :** only from English Medium Schools.

Application from parents at the beginning of the new academic session, to place their wards in a class / section of their choice shall not be entertained.



**Age Certificate :**

Birth Certificate from the Corporation, Municipality, Notified area, or a certificate from the office for registration of birth and death. An Affidavit is not acceptable. It is the responsibility of the parents to enter the correct name and date of birth of their child in the Admission Form. It will not be permitted later to make any alterations either in the name or in the date of birth on the plea, that a mistake had been committed at the time of admission. So think and act and declare the correct date of birth only.

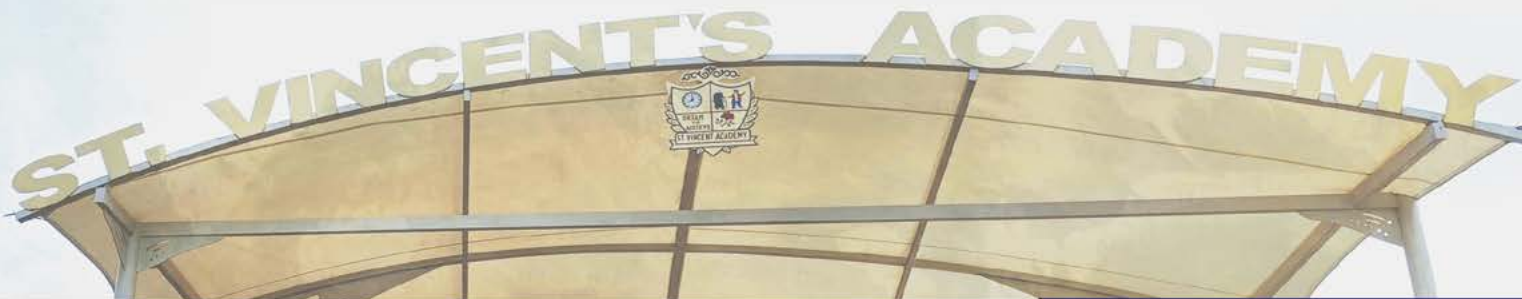
## SVA School Timing For 2026 - 2027 Session

School Timing For  
NR/LKG/UKG/Std – I to III,  
07.30AM – 12.05PM

Assembly	07.45 am – 08.00 am
1st Period	08.00 am – 08.40 am
2nd Period	08.40 am – 09.20 am
3rd Period	09.20 am – 10.00 am
Recess	10.00 am – 10.20 am
4th Period	10.20 am – 10.55 am
5th Period	10.55 am – 11.30 am
6th Period	11.30 am – 12.05 pm

School Timing For  
Classes IV to X,  
10.30 AM – 04.30 PM

Assembly	10.40 am – 10.55 am
1st Period	10.55 am – 11.30 am
2nd Period	11.30 am – 12.05 pm
3rd Period	12.05 pm – 12.45 pm
Recess	12.45 pm – 01.25 pm
4th Period	01.25 pm – 01.45 pm
5th Period	01.45 pm – 02.25 pm
6th Period	02.25 pm – 03.05 pm
7th Period	03.05 pm – 03.45 pm
8th Period	03.45 pm – 04.25 pm
Dismissal :	04.30 pm





## Admission Procedure

(Forms must be filled at home, before coming to School for Submission)

Submission of Completed Application Form and Interview. Forms must be submitted half an hour before the interview.

Interview For Nursery, LKG, UKG & Std I to IX on 12th Oct. Sunday & 19th Oct. Sunday  
Place : School Campus

Sunday, 12th October 2025

Form No.	Time
1 to 20	8.30 a.m.
21 to 40	10.00 a.m.
41 to 60	11.30 a.m.
61 to 80	1.30 p.m.
81 to 100	2.30 p.m.

Sunday, 19th October, 2025

Form No.	Time
101 to 120	8.30 a.m.
121 to 140	10.00 a.m.
141 to 160	11.30 a.m.
161 to 180	1.30 p.m.
181 to 200	2.30 p.m.

## Acceptance / Non Acceptance

Information regarding Acceptance / Non Acceptance will be displayed on as the School Notice board and posted on School Website for Classes Nursery, LKG, UKG and Std. I-IX on Saturday 25th October, 2025.

Fee Payment : (Admission Day)

(New Admissions Nursery, LKG & UKG & Std I to IX) payment for selected students must be made only on Saturday, 25th October, 2025 between 8.00 a.m. and 2.00 p.m. at the School Cash Counter.

Note :

Amount of admission fee to be paid only on Admission day.

The monthly fees of April 2026 (Including Transport fee if applicable) and annual charge for the year are to be paid together between 3rd April, 2026 – 30th April, 2026.

Seats will not be reserved unless fees are paid in full within stipulated dates.



## St Vincent's Academy Fees Structure 2026-27

Admission Fees:	20,000/- (Not Refundable)	
School Monthly Fees :	2,250/- (Nursery, LKG, UKG) 2,450/- (Std. I – X)	
Computer (Robotics AI)	200/- P/M (Std. III – X)	
Laboratory Fees	200/- P/M (Std. IX – X)	
Annual Charges:	3,000/- (To be paid with April Fees)	
Transport Fees: (Per Month)	Burdwan Town (Minimum Fare) : Rasulpur/Shaktigarh/Barshul/Kalna Gate : Atagarh/Agriculture Farm/Kalanabagram/Palta Road : Renessaince/Nimo/Memari/Seherabazar/Polempur/Sagarai More : Palla Camp/Chachai: Hatgobindapur/Lyka Bazar/Magal Mari : Kadampurker/Gantar/Radha Kantapure / Between Ajhapur to Chaledighi More/ Uchalan More/Shyam Sundar/Bhatar/Deoul : Debipur/Jamalpur/Ajhapur More : Jaugram/Sahapur/Parbatpur :	Rs. 1300/- Rs. 1300/- Rs. 1400/- Rs. 1500/- Rs. 1600/- Rs. 1800/-  Rs. 2000/- Rs. 2200/- Rs. 2600/-
Late Fine:	50/- P/M (after 20th of every month till 3 months Cumulative) 2,000/- Late fine over 3 months	
T.C. Fee :	200/-	

N.B. Transport if taken in beginning or in mid session, has to pay for full 12 months. All fees including Transport fees are subject to upward revision from time to time. Fees once paid is not refundable. The Transport charges may be further hiked in the event of steep hike in fuel prices, during the Academic session, subject to once month's advance notice.



## School Books

School Books will be available at the School Campus by the supplier only on Saturday, 28th March 2026 between 8.00 a.m. and 2.00 p.m.

Note : Clarify your transport details i.e. Bus No. and Stoppage timing on these days.

Do not forget to collect the Bus badge of your ward on Book Selling day from the transport counter.

## Parents Meeting

Either parents of new admissions are requested to attend the meeting according to the given schedule on Sunday, 29th March, 2026.

Nursery, LKG & UKG - 8 : 00 a.m. , Class I & above 10.00 a.m.

Note : Please collect Identity card & Bus card of your child after the meeting, without failure.

**THE NEW ACADEMIC SESSION 2026-2027  
STARTS ON : Thursday 2nd April 2026**





## SPECIAL FEATURES

All Information & School's Fee Payment Vide Own APP "ST. VINCENT'S GATEWAY" available on play store & IOS.

1. School spread over lush green 2 acres campus.
2. Spacious, well ventilated, modern classrooms.
3. Location has the benefit of Gangpur railway station and public transport (Bus).
4. English is the campus language.
5. Trained Teachers who regularly abreast themselves with the latest.
6. Technology integrated lesson delivery in classroom.
7. Use of audio- visual Aids.
8. Updated laboratories for STEM subjects.
9. Language Labs.
10. Updated Computer Labs
11. Introduced Robotics and Artificial Intelligence (AI)
12. Experiential (activity based) hands-on learning
13. Surveillance through CCTV
14. GPS in school transport
15. Multi-purpose Hall for in house activities
16. Well Stocked Library
17. Indoor and Outdoor games & Sports
18. Martial Arts-Karate
19. Visual and Performing Arts
20. Physical Education
21. Instil respect for nature & environment
22. Swimming Pool (coming up)
23. Horse Riding.
24. Cafeteria/Canteen
25. Sport TURF





## Parents Attention Please

Do not give ear to any rumours.

For any school work contact the Reception Office directly and avoid the use of any middle man even drivers and khalasis (helpers).

For admission to any class or for promotions we do not accept any letters of recommendation or donation.

No gift should be sent for any teaching or non-teaching staff of St. Vincent's Academy on any occasion .

On birthday occasion avoid sending costly chocolates/gifts.

Please co-operate with us in developing and maintaining a healthy tradition.

All communication to the school should be addressed to the Principal.

Complaints (If any) must be brought to the notice of the Principal with prior appointment at reception.

Complaints (if any) against any staff personnel of St. Vincent's Academy must be dropped in the Chairman's/Secretary's Letter Box put up at main gate security room or can be met with prior appointment at reception.



## Social Responsibilities

Quick First Aid  
Health Checkup  
Prompt Action against any complaint  
Personalised Care to feel at home even when away from home  
Career counseling of senior class students

## ANNUAL EVENTS

Teachers' Orientation Day  
Morning Assembly by Classes  
Feast of St. Vincent  
Teachers' Inservice Training  
Elocution Competition  
Independence Day Celebration  
Quiz Competition  
Teachers' Day Celebration  
Workers' Day Celebration  
Sit and Draw Competition  
Art & Craft  
Story Telling  
Children's Day  
Fancy Dress Competition  
Singing Competition  
Choral Recitation  
Parent & Teacher Meeting  
Drama  
Dance (Cultural, Western)  
Music (Indian & Western)  
Parents' Night  
Christmas Day Celebration  
Class Picnic  
Sports Day  
Art Exhibition  
Spelling Competition  
Mental Mathematics Competition  
Karate Competition  
Swimming Competition

